



Annex 3: UNICA BUDGET EVOLUTION

	2015		2016		2017		2018
	Budget	Balance	Budget	Balance	Budget	Balance as of 1/10/17	Budget
INCOME (Invoiced)							
Membership fees	252.000,00	252.000,00	252.000,00	252.000,00	256.500,00	247.942,25	261.000,00
Investment from reserve	50.000,00		52.000,00		62.000,00		30.000,00
PhD MASTER CLASS	15.000,00	9.150,00	10.000,00		10.000,00	9.293,95	10.000,00
Coimbra-UNICA Workshop		13.500,00		500,00			
UNICA GREEN partners				1.000,00		500,00	1.000,00
Bank Interest Money	2.900,00	5.807,49	1.500,00	3.384,34	3.000,00	452,79	3.000,00
Be-Twin							
HER III Renewal							
UMEI							
Be-Twin2		3.442,51					
Imotion		3.203,97					
Genovate				186,47			
EM-ACE				4.708,96			
Egracons				2.568,96			
SUB-TOTAL INCOMES	319.900,00	287.103,97	315.500,00	264.348,73	331.500,00	258.188,99	305.000,00
Extraordinary income							
Regularisation membership fees previous years		5.600,00					
TOTAL INCOMES	319.900,00	292.703,97	315.500,00	264.348,73	331.500,00	258.188,99	305.000,00
EXPENDITURES							
Administrative expenses							
Photocopies, Telephone, faxes & postage	10.000,00	10.110,98	10.000,00	9.440,88	10.000,00	7.984,23	10.000,00
Office supplies and maintenance	16.000,00	10.650,09	16.000,00	14.059,86	16.000,00	14.094,45	16.000,00
Documentation & training	7.500,00	7.414,11	7.500,00	3.764,19	7.000,00	6.324,38	7.000,00
Representation expenses	2.500,00	2.408,39	2.500,00	2.661,63	2.500,00	2.551,55	2.500,00
Membership EAIE, EUA, IAU	6.000,00	6.001,40	6.000,00	8.181,68	7.500,00	8.568,73	8.500,00
Official publications/taxes and licences	500,00	0,00	500,00	396,05	500,00	23,38	500,00
Auditor and accountant fees	7.000,00	6.082,00	7.000,00	6.203,00	7.000,00	2.600,75	7.000,00
Premises / Insurances	15.000,00	14.953,93	15.000,00	14.792,32	15.000,00	11.438,74	15.000,00
Diff. Exchanges & bank charges	1.500,00	786,47	1.000,00	342,60	1.000,00	102,37	500,00
Miscellaneous	5.000,00	5.281,31	5.000,00	5.211,64	5.000,00	2.942,40	5.000,00
Subtotal	71.000,00	63.688,68	70.500,00	65.053,85	71.500,00	56.630,98	72.000,00
Salaries							
Salary Secretary General	110.000,00	80.616,00	110.000,00	103.089,73	90.000,00	70.928,20	100.000,00
Salary Project&Comms Officer	62.000,00	56.313,98	62.000,00	58.215,33	60.000,00	45.000,00	60.000,00
Salary staff member half time					25.000,00	18.750,00	
Job Student and Trainee	5.000,00	2.800,00	3.000,00	7.098,00	5.000,00	2.791,00	3.000,00
Subtotal	177.000,00	139.729,98	175.000,00	168.403,06	180.000,00	137.469,20	163.000,00
Meetings							
Steering Committee, IRO, General Assembly, ...	10.000,00	10.472,23	10.000,00	9.413,14	10.000,00	7.870,12	10.000,00
Subtotal	10.000,00	10.472,23	10.000,00	9.413,14	10.000,00	7.870,12	10.000,00
Projects and Publications							
Projects and Working Groups (incl. UNICA GREEN as of 2017)	57.500,00	58.498,50	50.000,00	57.697,60	50.000,00	49.560,79	50.000,00
Printing and online communication	10.000,00	13.091,12	10.000,00	5.352,72	10.000,00	2.446,24	10.000,00
Subtotal	67.500,00	71.589,62	60.000,00	63.050,32	60.000,00	52.007,03	60.000,00
SUB-TOTAL EXPENDITURES		285.480,51		305.920,37		253.977,33	
Special initiatives and other							
UNICA GREEN (from 2017 in Working Groups)		2.260,48					
Regularisation membership fees previous years				11.200,00			
Support to members (UNICA Student Conference)					10.000,00	7.413,64	
Subtotal		2.260,48		11.200,00	10.000,00	7.413,64	
TOTAL EXPENDITURES	325.500,00	287.740,99	315.500,00	317.120,37	331.500,00	261.390,97	305.000,00

* 45 full membership fees