

Juan Romo  
Rector

Madrid, July 28<sup>th</sup>, 2017

DR. PROF. LUCIANO SASO  
UNICA President

Dear President, dear Professor Saso,

As Rector of Universidad Carlos III de Madrid, I would like to express our interest in becoming a new member of UNICA Network.

Our institution aims to achieve excellence in all its activities to become one of the best European universities, many of them current members of UNICA. Cooperation in the fields of scientific research, academic education and service to society is essential for reaching this goal.

Besides, we believe that we can strongly contribute to your mission: facilitate international collaborations and promote academic leadership throughout the European Higher Education Area. National and International Rankings put us among the best Spanish universities in number of high performance indicators, as well as in international orientation (undergraduate and graduate degrees taught in a foreign language, international mobility of our students, international faculty and doctoral theses and international publications).

Therefore I beg you to present our candidature to the General Assembly to be held at Budapest next November.

I look forward to hearing from you

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Juan I. Romo'. The signature is fluid and cursive, with a large loop at the end.

## MEMBERSHIP CANDIDATURE FORM

**Full name of University:**

**Rector- Vice-Chancellor - President:**

**JUAN ROMO, Rector of the**

(delete as appropriate)

**UNIVERSIDAD CARLOS III DE MADRID**

**Address:**

**Calle Madrid, 126**

**Telephone:**

**+ 34 916249515**

**E-mail:**

**rector@uc3m.es**

**Website:**

**www.uc3m.es**

**Comprehensive University:**

**NO**

**Number of Faculties:**

**1971**

**Main Fields of Studies:**

- **Social Sciences and Law**
- **Humanities**
- **Engineering**

**Research and teaching closely connected: YES**

Lifelong Learning Programmes:	<b>YES</b>
Postgraduate Programmes:	<b>YES</b>
Number of PhD Students/doctoral candidates:	<b>1110</b>
Vocational training of adults:	<b>YES</b>
Number of students (total):	<b>20269</b>
Foreign students (total) in %:	<b>10,34%</b>
Overall university budget (in EUR):	<b>160.783,21</b>
Number of co-operation agreements, main partners and programmes:	<b>Appendix</b>
Most important European/international R&D programmes:	<b>Appendix</b>

Member of the European University Association (EUA): **YES**

Member of the EUA Council for Doctoral Education (EUA-CDE): **YES**

Member of other(s) University network(s):

- **EUA**
- **YERUN (Young European Research Universities Network)**
- **A4U (Alliance of 4 Universities)**

Information on the implementation of the Bologna process: **Universidad Carlos III de Madrid was the first Spanish University to implement Bologna Process in all their studies and processes**

Teaching in English for undergraduates **YES**

for postgraduates **YES**

Number of programmes in English:

- **undergraduates**  
**8 Bachelor's Degrees in English**  
**16 bilingual Bachelor's Degrees (English-Spanish)**
- **postgraduates**  
**25 Masters in English**  
**8 bilingual Masters (English-Spanish)**

**UNICA institutional contact person :**

**PROFESSOR MATILDE SÁNCHEZ**  
**VICERRECTOR FOR INTERNATIONAL RELATIONS AND**  
**COOPERATION**

Address:

**Universidad Carlos III de Madrid**  
**c/ Madrid, 126**  
**28903 GETAFE – MADRID - SPAIN**

Tel:

**+34 91 624 9695**

E-mail:

**vr.rel-internacional-cooperacion@uc3m.es**

**International Relations office**

**Yes**

**Director/Head:** **SILVIA GALLART PARRAMON**  
**Director of International Relations and Cooperation**

**Address:** **C/ Madrid, 126, Rectorate, Office 8.1.19**  
**28903 GETAFE – MADRID - SPAIN**

**Tel:** **+34 624 59 11**

**E-mail:** **silvia.gallart@uc3m.es**

**Structure and Staff:** **The International Relations and Cooperation Service (SERIC) has a total number of 20 active staff, of which 16 (80%) are women and 4 (20%) are men.**

**In addition, the SERIC has the support of an ICEX fellow and three project managers hired under international projects.**

**Under the supervision and general coordination of the Director, the SERIC is structured around five work teams:**

**A) European Mobility: it manages the agreements with European universities and the mobility actions of the Erasmus + program for teaching and research staff, administration and services staff and students. In 2015/2016, the E + team has coordinated 650 agreements with 375 universities from 29 European countries.**

**B) Non-European mobility:**

**The MNE (Non-European Mobility Program) team fosters the exchange of students with universities**

from the USA, China, Japan, Canada, South Korea, South America, the United Arab Emirates, the Philippines, Hong Kong, New Zealand, Thailand, Taiwan and Singapore, among others. The program has its own funding (€ 225,000) which is complemented by the Banco de Santander (€ 75,000). For the academic year 2015-2016, a total of 128 mobility agreements were signed with 128 universities from 24 non-European countries.

**C) International Office of the Campus of Getafe:** it is the team responsible for hosting international exchange students and supporting outgoing students who carry out mobilities under the Erasmus + program or the Non-European Mobility program. In the 2015/2016 academic year, the Getafe International Campus Office team has managed a total of 745 outgoing mobilities for studies or internships, and has hosted 1,339 incoming students.

**D) Internationalisation:** the internationalisation team is responsible for internationalisation@home programs which promote international life among students and university staff (Welcome Days, International Day, Buddy Program, International Staff Week, etc.). It also coordinates the participation of UC3M in networks and International Associations such as YERUN (Young European Research Universities or HUMANE (Heads of University Management & Administration), etc. It is also responsible for the maintenance and updating of the international public Web, Virtual Secretariat and international promotional material of the SERIC. Finally, it coordinates the centralized processes of the International Offices of Getafe, Leganés and Colmenarejo for the management of Incoming and Outgoing student mobility.

**E) Office of University Cooperation and International Projects:** it promotes capacity building programs and

projects in collaboration with partner universities (with its own funds and calls for proposals or through the participation in international initiatives such as Erasmus+ International Credit Mobility or KA2 Capacity Building for Higher Education). It fosters international volunteer programs and Education for Development.

Budget (please indicate if salaries are included or not, in EUR):

**In 2015 (last year officially audited), the budget of the International Relations and Cooperation Service was distributed as follows:**

**Salaries: 992.002**

**Current expenses: 38.770**

**Grants and Scholarships: 405.761**

Mission of the office:

**The mission of SERIC is to develop the UC3M internationalization project designed by the Vice-Rectorate for International Relations and Cooperation.**

**To do this, it performs the following activities:**

#### **Mobility**

- **Promoting the international mobility of all university groups (teachers and researchers, administrative staff and students) through exchange programs such as ERASMUS + or the Non-European Mobility Program (MNE).**
- **Managing the reception of international exchange students (incoming and outgoing) through the International Campus Offices**



- **Managing international mobility scholarship programs: Fundación Carolina, MAEC-AECID Scholarships, Scholarship Programs of Banco de Santander, VULCANUS or Sui iuris and others.**
- **Organizing the national mobility of students through the SICUE Program.**
- **Encourage university participation in initiatives such as the International Credit Mobility of the E + program.**

#### **Promotion**

- **Coordinating UC3M's participation in international fairs and other promotional events (EAIE, HACU, NAFSA)**
- **Articulating UC3M's participation in international (YERUN, EAIE) and national networks, such as the 4 Universities Alliance (A4U) or the Sectoral Commission for Internationalization and Cooperation of Universities**

#### **Other Cross-Sectional Projects**

- **Promoting international innovation or smart management: development and implementation of new projects for continuous improvement, computerization and cloud services in international management.**
- **Developing Internationalisation @ home projects**
- **Communication and information**

## **University Cooperation to Development**

- **Coordinating the University's Development Cooperation (CUD) programs and projects, including the design and management of calls for proposals to encourage the participation of the university community in development initiatives**
- **Organizing international volunteer programs**
- **Promoting and organizing awareness and EpD activities**
- **Encouraging the creation of Cooperation Groups**

*Please send this questionnaire to*    *Unica General Secretariat*  
*C/° University Foundation*  
*Rue d'Egmont n° 11*  
*B-1000 Brussels*  
*Phone: +32 2 514 79 00*  
*E-mail : [office@unica-network.eu](mailto:office@unica-network.eu)*