

UNICA 25TH ANNIVERSARY GENERAL ASSEMBLY

&

SEMINAR "THE ROLE & IMPACT OF UNIVERSITY NETWORKS IN THE 21ST CENTURY"

Université libre de Bruxelles and Vrije Universiteit Brussel

15-17 October 2015



PRACTICAL GUIDE

Hosting Universities:



Table of contents

Arriving in Brussels	3
Public transport & taxis.....	5
Hotels: location and getting around.....	6
The venues	11
Social programme : information and addresses.....	13
Belgium and Brussels must-know	14
Recommended sights.....	15
Wining and dining in Brussels	15
Hosting Universities.....	17
About UNICA.....	19

Arriving in Brussels

Brussels International Airport, BRU (www.brusselsairport.be) is situated in Zaventem, 14 km outside the city centre.

JOURNEY FROM BRUSSELS INTERNATIONAL AIRPORT:

- **BY TRAIN:** The airport train station is located below the Arrivals Terminal (Level-1). Up to 4 trains per hour connect the airport to Brussels North, Brussels Central and Brussels South stations. Information on the schedule of trains can be found on the Belgian Railways website (www.b-rail.be). Enter BRUSSELS AIRPORT as departure station. The first train departs at 5.27 a.m. and the last train at 0.27 a.m.
 - **On your way FROM the Airport: Buy your ticket at the ticket desk or in one of the vending machines before boarding.**
 - **On your way TO the Airport: Buy your ticket in one of the SNCB vending machines located at every train station. Don't throw away your ticket immediately upon arrival to the Brussels Airport. You will need to scan it at the automated access gates.**

Price per ticket (2nd class): € 8.50

- **BY BUS:** The bus station is located on level 0 – just one floor down from the Arrivals Terminal. The STIB/MIVB Airport Line connects Brussels International Airport to the European quarter (housing the EU institutions). From Monday to Friday until 8 p.m. the Airport Line is operated as an express service with **number 12** and only serves the major stops. On weekdays after 8 p.m., and the whole day on Saturday, Sunday and public holidays the Airport Line is operated as a regular service with **number 21**, serving all stops.

All MIVB/STIB buses depart from platform C.

Buy your ticket from the GO ticket vending machines before boarding. The vending machines accept Maestro bank cards, credit cards and coins. Tickets bought from the driver are more expensive.

Fares

- Single journey (purchased outside vehicle) : **€ 4,50**
- Single journey (purchased inside vehicle) : **€ 6,00**

More information: www.stib.be. You can visit the mobile website m.stib.be or download the STIB application for iPhone or Android (available in English).

- **BY TAXI:** Taxis with a taximeter are available in front of the arrivals hall. The fare from the airport to the city centre of Brussels is approximately **€45-50**. Licensed taxis can be recognised by the blue and yellow emblem. You are advised to avoid unlicensed taxis!

JOURNEY FROM BRUSSELS SOUTH CHARLEROI AIRPORT:

Brussels South Charleroi Airport, CRL (www.charleroi-airport.com) is located in Charleroi-Gosselies, 66 kilometers south of Brussels. The airport serves low-cost and charter airlines.

HOW TO REACH THE BRUSSELS CITY CENTRE FROM BRUSSELS SOUTH CHARLEROI AIRPORT

- **By Brussels City Shuttle** (<http://www.brussels-city-shuttle.com/en/#/>): The shuttle bus connects the airport with Brussels South Railway Station (Bruxelles Midi/Brussel Zuidstation; the bus stops at the intersection of Rue de France and Rue de l'Instruction). The shuttle bus leaves the airport every 30 minutes and the journey takes about 45 minutes, depending on the traffic. For the bus schedule please visit www.voyages-lelan.be.



Buy your ticket online or from a vending machine just outside the airport building.

Fares

For 1 journey (single ticket): max. **€14** (the fare may be lower if the ticket is booked in advance)

Return ticket: **€28**

- **By bus & train:** When you leave Brussels South Charleroi Airport, you can buy a single or return ticket (same-day return) to "any Belgian station" from one of the two ticket machines available. This ticket includes the TEC bus journey (Bus line A from the airport to Charleroi-South station) and the train journey (from that station to any Belgian station of your choice). Both ticket machines are outside the Terminal near Door 2. You can pay using cash or credit/debit card.

Combined fare – bus & train ticket: **€14.40**

- **By taxi:** The taxis are available at the exit from the terminal. The fare from the airport to Brussels city centre is approx. **€85.00**

Public transport & taxis

You can easily purchase public transport tickets in numerous STIB/MIVB GO **ticket vending machines**. The machines operate in French, Dutch, and English, and accept Maestro and credit cards, and coins. The tickets bought from a driver are more expensive.

Apart from getting single-fare tickets (€2,10 if bought in a machine, €2,50 if bought inside the bus), you may also buy a **1-day ticket** (€7.50) – once validated, allows an unlimited number of journeys on the entire public transport network of trams, buses, trains and the underground within Brussels on the given day until the end of service (except for the NATO-Brussels Airport section of lines 12 and 21).



TAXIS

Taxis Verts: To order your taxi, call at **+32.(0)2.349.49.49** (service in French, Dutch, and English)

Taxis Verts accept payment by credit cards

Taxis Bleus: To order your taxi, call at **+32.(0)2.268.00.00** (service in French, Dutch, and English)

IMPORTANT: You should only take taxis with on-board taxi meters. Once arrived at your destination, you can ask for a taxi meter receipt. The receipt will contain details of your trip and can be used as an expense note.

PLAN YOUR JOURNEY WITH PUBLIC TRANSPORT ROUTE PLANNERS

In order to plan your journey to the venue(s) from your hotel or any place in the city, we encourage you to use the public transport planners:

- **Google Maps & Street View:** www.maps.google.com; for public transport choose the train icon
- **STIB/MIVB:** <http://www.stib.be/reisweg-itineraire.html?l=en>

Hotels: location and getting around

Hotel AGENDA LOUISE

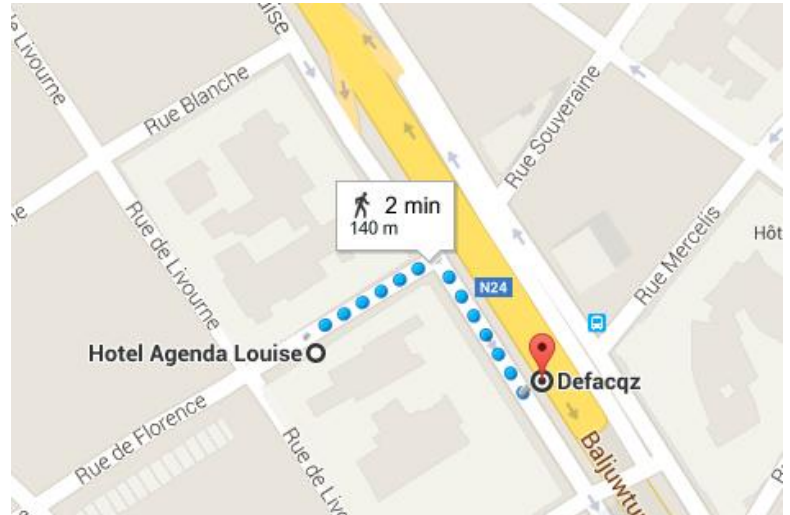
Address:

Rue de Florence 6, B1000 Brussels,
BELGIUM

Phone : +32 2 539 00 31

Email: louise@hotel-agenda.com

Website: <http://www.hotel-agenda.com/>



Hotel Agenda Louise is located 100 metres from Avenue Louise and the LOUISE metro station is a 13-minute walk away. The Hotel is also situated within a 2-minute walk from the DEFACQZ tram stop, which offers direct access to the Brussels historical centre as well as a good connection with ULB and VUB Campuses.

ARRIVAL INSTRUCTIONS

If you arrive at Brussels International Airport, take a train to **Brussels South/ Gare du Midi/ Zuidstation**.

If you arrive at Brussels South Charleroi Airport, take either a shuttle bus or a bus+train to **Brussels South/ Gare du Midi/ Zuidstation**.

From **Brussels South/ Gare du Midi/ Zuidstation**, take metro line 2 or 6 (direction ELISABETH), stop at LOUISE, and then take tram 93 or 94 (direction LEGRAND or MUSEE DU TRAM) and get off after 2 stops at DEFACQZ.

How to get to ULB (Day 1):

Take a **tram no. 94** from DEFACQZ tram stop, direction 'MUSEE DU TRAM'. Get off at 'CAMBRE-ETOILE' and walk to the ULB Campus. The ride takes +/- 18 minutes.

How to get to VUB (Day 2):

Take a **tram no. 94** from DEFACQZ tram stop, direction 'MUSEE DU TRAM'. Get off at 'BUYL' stop and **take a tram no. 25 or 7** to 'ETTERBEEK GARE'. From there, walk to the VUB Campus. The ride takes +/- 20 minutes.

Hotel WARWICK BARSEY

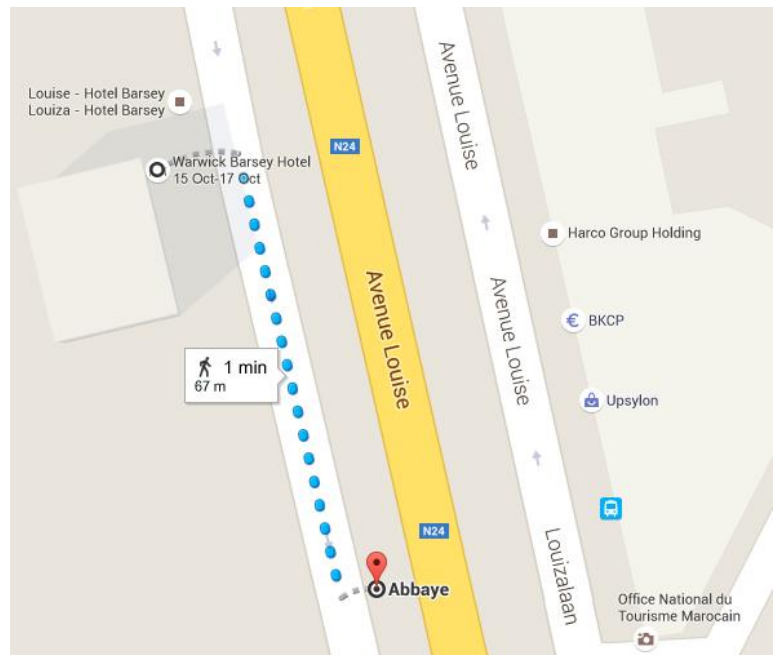
Address:

Avenue Louise 381-383, 1050
Brussels, BELGIUM

Phone: +32 02 649 98 00

E-mail:
info.warwickbarsey@warwickhotels.com

Website:
<http://warwickhotels.com/barsey/>



Hotel Warwick Barsey is located in the Avenue Louise district. It is only 100 metres away from ABBAYE tram stop.

ARRIVAL INSTRUCTIONS

If you arrive at Brussels International Airport, take a train to **Brussels South/ Gare du Midi/ Zuidstation**.

If you arrive at Brussels South Charleroi Airport, take either a shuttle bus or a bus+train to **Brussels South/ Gare du Midi/ Zuidstation**.

From **Brussels South/ Gare du Midi/ Zuidstation**, take metro line 2 or 6 (direction ELISABETH), stop at LOUISE, and then take tram 93 or 94 (direction LEGRAND or MUSEE DU TRAM) and get off after 5 stops at ABBAYE.

How to get to ULB (Day 1):

Take a tram no. 94 from ABBAYE tram stop, direction 'MUSEE DU TRAM'. Get off at 'CAMBRE-ETOILE' and walk to the ULB Campus. The ride takes +/- 10 minutes.

How to get to VUB (Day 2):

Take a tram no. 94 from ABBAYE tram stop, direction 'MUSEE DU TRAM'. Get off at 'BUYL' stop and take a tram no. 25 or 7 to 'ETTERBEEK GARE'. From there, walk to the VUB Campus. The ride takes +/- 15 minutes.

U-RESIDENCE

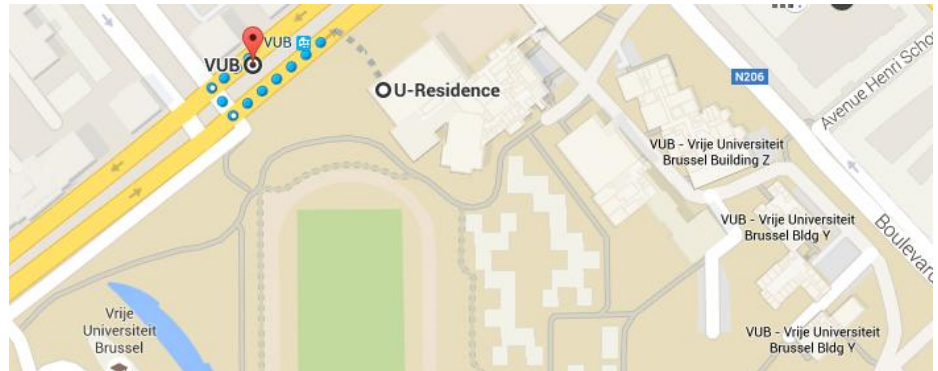
Address:

Boulevard Général
Jacques 271, 1050 Ixelles
- Brussels, BELGIUM

Phone : +32 03 216 99
99

Email: info@u-residence.be

Website: <http://www.u-residence.be/en/>



*The U-Residence is a new residence for students and university visitors **located on the VUB Campus**. The building is situated within a **3-minute walk from the Building Q** where the UNICA Seminar will take place on Friday, 16 October. On Thursday 15 October, the Participants can also easily reach the ULB Campus by trams 25 and 7: The journey from the "**VUB**" stop (in front of the U-Residence) to "CAMBRE-ETOILE" stop takes about 12 minutes. The residence is not far away from PETILLON metro station and GARE D'ETTERBEEK train station and bus/tram stops (**buses 95 and 71**).*

ARRIVAL INSTRUCTIONS

If you arrive at Brussels International Airport, take a train to **Brussels Central Station** and then take a train to GARE D'ETTERBEEK (ETTERBEEK RALWAY STATION) or take bus no. 71 to the bus stop ETTERBEEK GARE. From there, walk to the VUB Campus and U-Residence.

If you arrive at Brussels South Charleroi Airport, take either a shuttle bus or a bus+train to **Brussels South/ Gare du Midi/ Zuidstation**. From there, take the metro lines 2 or 6 to TRONE metro station (direction ELISABETH) and take a bus no. 95 from TRONE bus stop to ETTERBEEK GARE (direction WIENER). Walk to the VUB Campus and U-Residence.

How to get to ULB (Day 1):

Take tram number 7 or 25 from the VUB tram stop (direction: VANDERKINDERE or BUYL). Get off at CAMBRE-ETOILE and walk to the ULB campus. The journey takes +/- 12 minutes.

How to get to the reception:

Take bus no. 95 direction GRAND-PLACE from ETTERBEEK GARE bus stop (you can get off already at BOURSE and take Rue des Pierres to arrive at Grand-Place) [Download a customised Google Map](#)

UNIVERSITY FOUNDATION

Address:

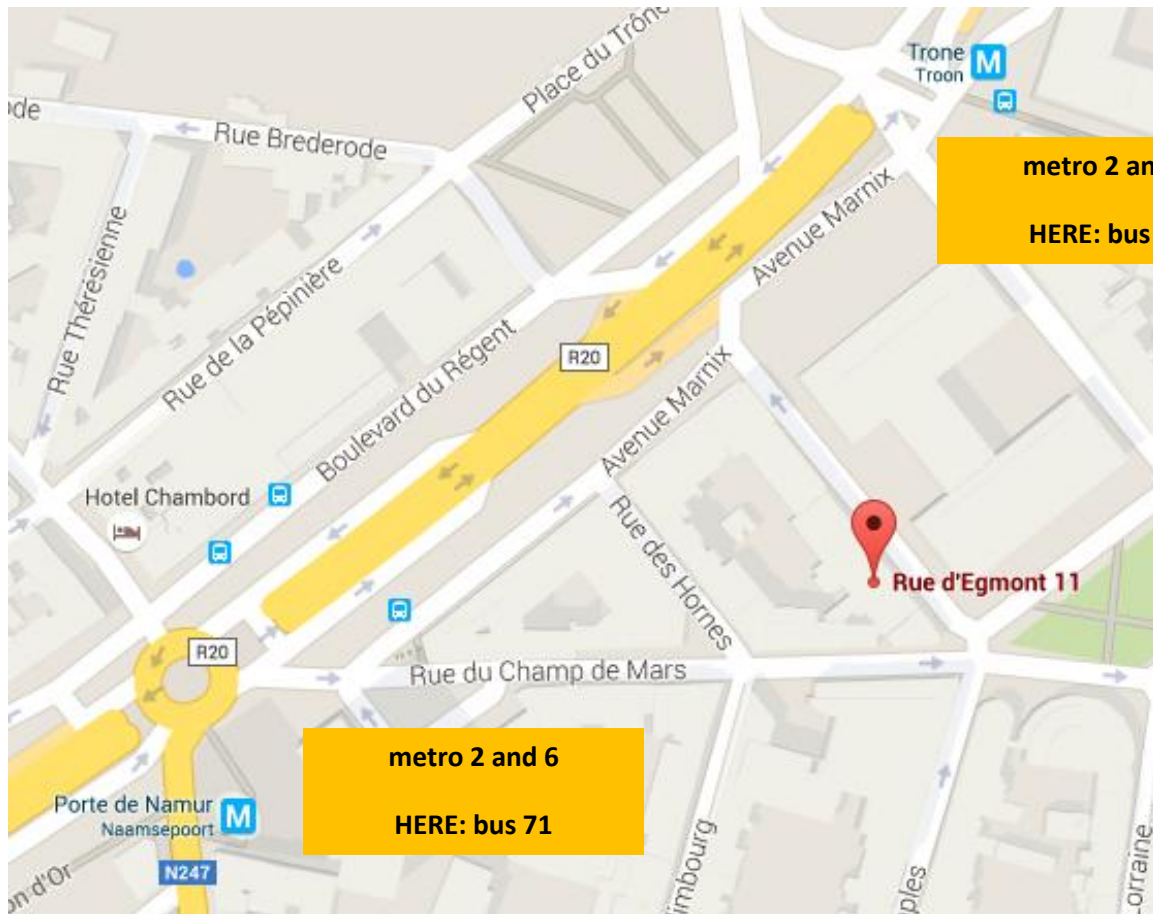
Rue d'Egmont 11, 1000 Brussels, BELGIUM

Phone : +32 02/545 04 00

Email: club.fu.us@universityfoundation.be

Website: <http://www.fondationuniversitaire.be/en>

The Hotel of the University Foundation is located between TRONE and PORTE DE NAMUR metro/bus stations.



ARRIVAL INSTRUCTIONS

If you arrive at Brussels International Airport, take a train to **Brussels South/ Gare du Midi/ Zuidstation**.

If you arrive at Brussels South Charleroi Airport, take either a shuttle bus or a bus+train to **Brussels South/ Gare du Midi/ Zuidstation**.

From **Brussels South/ Gare du Midi/ Zuidstation**, take metro line 2 or 6 (direction ELISABETH), stop at PORTE DE NAMUR metro station.

How to get to ULB (Day 1):

Take bus no. 71 from PORTE DE NAMUR bus stop to ETTERBEEK GARE (direction DELTA). Then take a tram number 7 or 25 from the ETTERBEEK GARE tram stop (direction: VANDERKINDERE or BUYL). Get off at CAMBRE-ETOILE and walk to the ULB campus. The journey takes +/- 35 minutes.

How to get to the reception:

Take bus no. 95 direction GRAND-PLACE from TRONE bus stop (you can get off already at BOURSE and take Rue des Pierres to arrive at Grand-Place) [Download a customised Google Map](#)

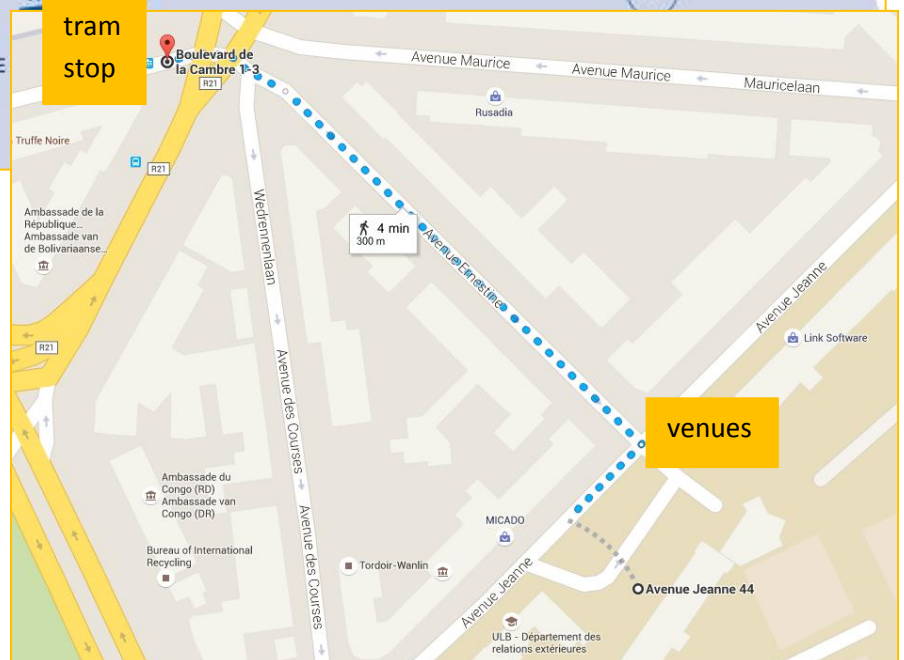
How to get to VUB (Day 2):

Take bus no. 71 from PORTE DE NAMUR bus stop to ETTERBEEK GARE (direction DELTA). Walk to the VUB Campus. The journey takes +/- 25 minutes.

The venues

Day 1: Université libre de Bruxelles

Address : **Building S (in the picture on the right)**- Campus Solbosch,
Avenue Jeanne 44, B-1050, Brussels, (IRO meeting)



download customised
Google Map
[from here](#)

Day 2: Vrije Universiteit Brussel (VUB)

Address: Building Q – Aula QD - Campus Etterbeek -
Pleinlaan 2 - 1050 Brussels

Building Q is located **behind the Building D** seen in
the photo **on the right**



download customised
Google Map
[from here](#)

Social programme : information and addresses

Thursday 15 October

19:00-21:00 Inaugural "UNICA 25th anniversary" session and reception

Address: Gothic Room of the Brussels City Hall, Grand Place 1, 1000 Brussels

HOW TO GET THERE:

U-Residence and University Foundation: Bus no. 95 direction GRAND-PLACE (you can get off already at BOURSE and take Rue des Pierres to arrive at Grand-Place) [Download a customised Google Map](#)



From 18:00 to 18:30, ULB students will be waiting in the lobbies of HOTEL AGENDA LOUISE and WARWICK BARSEY HOTEL to take the Participants to the venue.

Friday 16 October

18:30-21:30 Drink & UNICA General Assembly dinner

Address: Solvay Library, Léopold Park, Rue Belliard 137, 1040 Brussels



HOW TO GET THERE: A bus will take the Participants from the VUB Campus to the Solvay Library

Saturday 17 October

Atelier Chocolat: The tour starts at 10:00

Address: Choco-Story Brussels, Rue de la Tête d'Or 9-11, 1000 Brussels

The museum is located just next to Grand-Place. Access: from the U-Residence and University Foundation: bus 95. From Warwick Barsey and Agenda Louise: tram 93.

Guided tour of Magritte Museum: The tour starts at 11:15

Address: Rue de la Régence 3, 1000 Brussels

The museum is located just next to the Royal Palace (Palais Royal). Access: from the U-Residence and University Foundation: bus 95. From Warwick Barsey and Agenda Louise: tram 93.

Belgium and Brussels must-know

Weather

On average, Brussels has approximately 200 days of rainfall per year, more than London and Paris. No matter how optimistic the weather forecast may be, you should always be prepared for rain in Brussels. Warm and sunny weather is rarely constant and the dampness makes the weather feel much colder than it is. In October, daily temperatures oscillate between 5 and 15 degrees Celsius and it rains oftentimes.

Time Zone

Central European Summer Time: GMT plus one hour.

Language

Brussels operates as a bilingual city where both French and Dutch (Flemish) are official languages. Given the location of EU institutions in Brussels, English is also a widely spoken language.

Currency & ATMs

The currency used in Belgium is euro.

Cashpoints/ATM can be found all over Brussels and a full list of them is available at: <http://www.brussels.be/artdet.cfm/6660>

Telephone

To call Belgium you have to dial **0032** + City Area Code (**2** for Brussels if you call to a landline, not necessary for mobile phone numbers) + Number you wish to call.

112 is the national emergency telephone number.



Recommended sights

- o **Galleries Saint Hubert** - designed in 1847, were the first commercial galleries in Europe and remain probably the most elegant; the 200-metre-long street of shops is covered by a glass dome.
- o **Parlamentarium** (Willy Brandt Building, Rue Wiertz 60/ Wiertzstraat 60) The European Parliament's Visitors' Centre. Dynamic, interactive multimedia displays guide visitors through the journey of European integration.
- o **Horta Museum** (Rue Americaine/Amerikaansestraat 25, St-Gilles)- Victor Horta is one of the founders of Art Nouveau. The museum is located in the house that Horta designed for himself.
- o **Musical Instruments Museum** (Rue Montagne de la Cour/Koudenberg 2)- More than 1,500 instruments from around the world are exhibited in this museum, which occupies one of the city's most beautiful and historic Art Nouveau buildings.
- o **Parc du Cinquantenaire/Jubelspark** (MÉRODE metro station) - For Belgium's golden jubilee (50th anniversary) in 1880, Leopold II built this park to showcase the country's finest arts and crafts. Today, its massive buildings house three city museums: Autoworld, the Royal Museum of the Army and Military History, and the Royal Museum of Art and History.
- o **The Belgian Comic Strip Centre** (Rue des Sables/Zandstraat 20) chronicles the history of Belgian comic books. Housed in a former department store, it exhibits examples of comic strips in French, Dutch and English.

Wining and dining in Brussels

- o **Arcadi** (Rue d'Arenberg/ Arenberglaan 1B, next to Galleries St Hubert, reservation: +32 2 511 33 43)- is a charming mid-range restaurant situated at the end of Galleries St Hubert. Although it offers a varied menu, the reason the restaurant regulars go there is its selection of over 30 savory, both sweet and salty, pies (*tartes*). Stop by at Arcadi after shopping in Galleries St Hubert for a heavenly slice of *tarte framboise meringue* (raspberry meringue pie) or *tarte forestière* (wild mushroom pie).
- o **Belga Queen** (Rue du Fossé aux Loups/Wolvengracht 32, reservation: +32 2 217 21 87) A chic restaurant within an old, restored bank building. Has a fabulous oyster bar, old-fashioned restrooms, and a cigar bar housed in the old bank vaults. If you are looking for an unusual and elegant setting to spend the evening, Belga Queen leaves you no excuses for not visiting!
- o **Chez Léon** (Rue des Bouchers/Beenhouwersstraat 1, reservation: +32 2 513 04 26) – mid-range restaurant at the end of Brussels' famous dining street, Rue des Bouchers. It offers quick service at any time of the day and serves traditional Belgian dishes at affordable prices, which is not so common in this tourist area of the city. If you would like to try mussels with a pint of Belgian beer, Chez Léon is an excellent choice.
- o **La Maison du Cygne** (Rue Charles Buls/Karel Bulsstraat 2, reservation : +32 2 511 82 44) – sophisticated restaurant situated on the second floor of an impressive guildhall. The tables

offering a view over Grand Place are the place's ace in the hole. If you opt for something less formal, try the first-floor **Ommegang Brasserie**.

o **Quincaillerie** (Rue du Page/Edelknaapstratt 45, reservation: +32 2 533 98 33) – housed in a former ironmonger's shop, the restaurant has an impressive décor. It is known for its oysters and a good wine selection. Recommended especially to the participants staying in Hotel Izan Avenue Louise: the restaurant is located within a 10-minute walking distance from the hotel.

o **La Mort Subite** (Rue Montagne-aux-Herbes Potagères/Warmoesberg 7, reservation: +32 2 513 13 18 – a perfect place for your first Belgian beer tasting. The place's wood paneling, high ceilings, big marble pillars and mirrored walls will make you feel as if you have just been transported back in time. One of Belgium's brews took its name after this bar, although despite the name's meaning ('sudden death'), the beer is not that strong ☺

A few words about Brussels

BRUSSELS - A CAPITAL OF MANY THINGS

o **a capital of Belgium:** Brussels has grown from a 10th-century fortress town founded by a descendant of Charlemagne into a metropolis of more than one million inhabitants and....

o **a capital of Europe:** Brussels serves as capital of the European Union, hosting the major political institutions of the Union.

o **a capital of chocolate:** Ever since the Brussels chocolatier Jean Neuhaus invented the praline 100 years ago, the city has been at the forefront of the chocolate business.

o **a capital of beer:** Belgium produces more than 1,000 varieties of beers, and many come with customized glasses in which only that type may be served. Try the real sour *gueuze* beer: it gets its unique taste from a natural brewing process that is typical for the area around Brussels. If you have time, pay a visit to Cantillon Gueuze brewery!

o **a capital of waffles:** Brussels waffles can be easily differentiated from Liège waffles by their regular shape: they are also crispy and light whereas the latter are denser and sweeter.

o **a capital of... French fries!** Despite their name, the origin of French fries is actually attributed to Belgium. Being probably the most popular forms of "street food", you will find French fries in Brussels on every step of the way: you can get them at fast food stands or in small fast-food restaurants called "friterie" or "frituur". They are served with a large variety of sauces: from "traditional" ketchup and mayonnaise to *samurai*, *cocktail*, and *andalouse*.



Hosting Universities



Université libre de Bruxelles (ULB; www.ulb.ac.be): Established in 1834, the the University has 13 faculties, schools and specialized institutes that cover all the disciplines, closely combining academic input and research. It offers almost 40 undergraduate programmes and 235 graduate programmes.

As a multicultural university with one third of students and researchers from abroad, international relations is a daily reality for the Université libre de Bruxelles, just like the city of Brussels itself.

Collaboration with universities from around the world has been stepped up in both education and research, thanks in large part to the various European mobility programmes. In addition to student mobility programmes, the University offers diverse integrated programmes with foreign partners, including joint Master and doctoral degrees. Several of these programmes have received the prestigious Erasmus Mundus accreditation.

Its outward-looking position with regard to Europe and the world has resulted in a number of agreements, collaborations and special partnerships being set up with some of the world's top universities. Four Nobel Prizes, one Fields Medal, three Wolf Prizes and two Marie Curie Prizes are further evidence of the University's longstanding tradition of excellence.

The Université libre de Bruxelles is an active member of the Research Area and is involved in almost 80 projects financed by the 6th and 7th European Framework Programmes. Over the past few years, it has obtained 7 starting Grants from the European Research Area (ERC) to finance research in Medicine, Economics, Mathematics, sociology, or Political Science, as well as 2 Advanced Grant in Artificial Intelligence and Physics. In addition, the University's Institute for European Studies is recognized as a "Jean Monnet European research centre" for its work on European integration.



Vrije Universiteit Brussel

Vrije Universiteit Brussel (VUB, www.vub.ac.be) is a dynamic and modern university spread over two green campuses in the Brussels Capital Region. The University is organised into 8 faculties

covering a broad range of fields of knowledge, including natural sciences, classics, life sciences, social sciences, humanities, and engineering. It offers 27 Bachelor programmes, 68 Master programmes (24 in English) and 24 Advanced Master programmes (9 in English), as well as a teacher programme and a wide range of post-graduate (6 in English) and post-academic programmes. High quality education and research are central focal points. The VUB research teams are internationally recognised in many disciplines of fundamental and applied research.

The total number of Bachelor, Master and PhD students amounts to 12,742 of which 2,681 are international students. The largest group of international students comes from the Netherlands (14% of international students) and Germany (10%).

With a total of over 6,000 staff members, the Vrije Universiteit Brussel is the largest Dutch-speaking employer in the Brussels Capital Region.

The University is a strongly research-oriented institution, with an important focus on research cooperation (alliance research groups), technology transfer and entrepreneurship. On 1 January 2011, the Vrije Universiteit Brussel held 34 patents/patent applications in progress on its own behalf, and 72 patents were being held together with third parties.

About UNICA



Network of Universities
from the Capitals of Europe

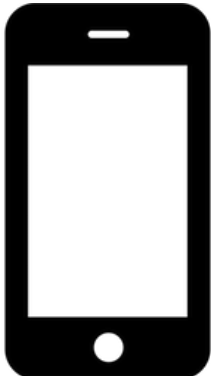
UNICA - Network of Universities from the Capitals of Europe (www.unica-network.eu) was founded in 1990. It currently brings together 46 universities from 35 capital cities of Europe, combining over 150,000 university staff and 1.800,000 students.

UNICA provides a forum for its Members to reflect on the latest developments and demands of strategic change in university research, education and administration. To achieve its aims, UNICA carries out member-driven activities, the content, format, and frequency of which depend substantially on UNICA Member Universities' engagement and interest.

UNICA is also active in the field of European projects, both as coordinator and partner.

Useful links and contact with Organisers

- Brussels International Airport: www.brusselsairport.be
- Brussels South Charleroi Airport: www.charleroi-airport.com
- Belgian Railways: www.b-rail.be
- Public transport in Brussels: www.stib.be
- Google Maps & Street View: www.maps.google.com
- Weather in Brussels (in English): <http://www.bbc.co.uk/weather/2800866>
- Tourism Office of Brussels: www.visitbrussels.be
- Tourism Office of Belgium: www.visitbelgium.be
- Trip Advisor: www.tripadvisor.com



**For urgent questions during the General Assembly,
please contact:**

Marta BRELIH-WASOWSKA (UNICA Secretariat)

Tel : 0032 483 00 93 14

Dominique MONTAGNESE (UNICA Secretariat)

Tel : 0032 476 68 60 54

UNICA Secretariat:

c/o University Foundation
Rue d'Egmont/Egmontstraat 11,
B-1000 Brussels,
BELGIUM
Tel: +32/(0)2/514.79.00
E-mail: office@unica-network.eu
www.unica-network.eu